

## SW Regional TSE Committee

### Minutes

**Location:** Ada County Paramedics  
Excellence 1 & 2 Conference Room  
370 N. Benjamin Lane

**Date:** February 19, 2015

**Time:** 1:00-3:00 PM

### Participants

Jana Perry	Louis Monson	Kelly McNitt	Sharon Chow
Steve Blados	Aimee Stein	Shawn Rayne	Nathan Green, MD
Kari Peterson, MD	Harry Eccard	Scott Rairigh	Tim Rawlings
Pat Bergey	Christine Shirazi	John Ross	Nichole Whitener
Ian Butler-Hall, MD	Randy McLeland	Marisa Lunghofer	Jeff Cappe
Gregg Pierce	Michael McGrane	Teresa Smith	John Mayberry, MD

Agenda Item	Discussion	Action Required
<b>Introduction</b>	Introductions of individuals in attendance. Discussion of hospitals and EMS agencies represented in the room. No representation from Mountain Home AFB.	Jana Perry will contact MH AFB about opportunity to attend these meetings.
<b>What is the TSE and why are we here?</b>	Dr. Mayberry reviewed the purpose and duties of the SW Regional TSE Committee (SWRTSEC). Mission needs to be developed by the committee. This committee will meet monthly on the 3 <sup>rd</sup> Thursday of each month from 1:00 to 3:00 PM. Location will rotate, starting with St. Luke's Meridian for the first 6 months. Dr. Mayberry reviewed the value of having this subcommittee deal with regional issues.	

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<b>Statute Review</b>	<p>Dr. Mayberry reviewed the membership opportunities for hospitals and EMS agencies in our region. Discussion on conflict of interest and terms of service. Officers serve a term of 2 years. This committee will use Roberts Rules of Order. Wayne Denney discussed the fiscal plan for this committee and reported that there would be no expected expenses. This committee must create bylaws. Once the first draft is ready, it will be sent to attendees. The final bylaws need to be signed by voting members of the SWRTSEC.</p> <p>Wayne Denney reviewed specific components of the Idaho Open Meeting Law:</p> <ol style="list-style-type: none"> <li>Publish agenda in advance at 3 different locations.</li> <li>Meetings are open to the public.</li> <li>Publish a draft of the minutes and review them each meeting. Final draft of minutes must be on website.</li> <li>Avoid making decisions by email.</li> <li>Committee can go into an executive session so the PI data can be reviewed in a confidential manner.</li> </ol>	
<b>Voting Committee Member</b>	<p>Several individuals volunteered to represent their sites under the following categories:</p> <p><u>STEMI</u>  John Ross (West Valley)  Chris Shirazi (St. Al's Boise/Eagle/Nampa)  Nathan Green, MD (all St. Luke's sites)</p> <p><u>Stroke</u>  Nichole Whitener (St. Al's Boise/Eagle/Nampa)</p> <p><u>Trauma</u>  Kelly McNitt (St. Al's Nampa)  Cari Shuart (St. Luke's Meridian)</p> <p><u>EMS</u>  Steve Blados (Canyon County EMS)  Ian Butler-Hall, MD (Kuna EMS)  Shawn Rayne (Ada County EMS)  Debbie Drake (Boise County EMS)  Lou Monson (Owhyee County, Homedale, Marsing, MRWQRU, Grandview, Bruno)</p> <p><u>Air Transport</u>  Tim Rawlins (Life Flight Network)  Cheryl Bice (Air St. Luke's)</p>	

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	<p><u>Pediatric Trauma</u> Sharon Chow</p> <p><u>Open positions that need to be filled:</u> Representatives from hospitals seeking a designation. Representatives from each EMS agency in region. Hospital administrator for a hospital seeking a designation.</p>	
<b>Wrap Up</b>	<p>Next meeting will be: March 19, 2015 1:00- 3:00 PM St. Luke's Meridian Bannock and Cheyenne rooms.</p>	